SRWC Lunch & Learn – Questions and Comments – 12/12/17

- 9 participants in the conference room, 36 participants on Zoom.
- Denise walked through prepared slide deck.
- UHR asked if the stairwell issue to get up to the 5th floor is addressed (due to fire code restrictions)? Will need to check and follow-up.
- Are all conference rooms reservable? Yes, should be across the campus.
- What is included in “campus operations”?
- There is anxiety over the changes; unknown implications, having to go to a different location.
- It would be good to know (more specifically) the timing of the moves. At this point, just “early 2019”, but would be good to publish a more specific timeline. May also be helpful to publish the steps that lead up to the ability to move-in, to illustrate progress.
- What will the transportation options be at the SRWC campus? Would be good to put it in the context of your current transportation mode – train, bike, car, bus, carpool, etc.
- Will staff working at SRWC have a priority for the onsite childcare center? Mario indicated that the priority/process is being worked on, but will get an answer to provide an update.
- Will there be mini-fridges in the wellness rooms? Yes.
- Should folks expect a response when they submit feedback/questions on the various SRWC feedback forms? UHR Communications forward the questions to SME’s for answers and then works on updating the FAQs; there should be another FAQ update early next year.
- Would be good to have 3-D renderings of the specific, individual workspaces so that staff have a better idea of what they’ll be moving into at SRWC.
- Will there be assigned workspaces or open workspaces at SRWC? It depends on the practice by the workgroup.
- Will all of the campus amenities (fitness center, cafeteria, etc.) be available ahead of the first moves to SRWC? Yes, should be.
- Will there still be construction on the campus when the first groups move into SRWC? Exterior construction should be complete, but there may be some finishing up of interiors in other buildings/floors.
- What is the HR policy for work anywhere? A new administrative guide policy was released last Friday, including FAQs; there will also be manager training available.
- Will there be other WeWork locations that will be made available? The San Jose space is a pilot through November 2018. Feedback will be collected that will be considered in determining next steps.
- What is the executive meeting room practice? It’s a clean desk policy such that when the assigned occupant is not in the office, it may be used by others.
- Will there be tours of the SRWC campus before move-ins? Yes, timing is TBD.
- Suggestion to have prep sessions with instructions ahead of moves. Also suggestion to do moves on Fridays, where the staff that are moving work from home that day. Should be understood that there are no meetings that Monday morning after the move, so staff can get adjusted. Should have a post-move process (for 24-48 hours?) where issues can be posted on whiteboards or with local support staff, instead of having to file a ticket and waiting. Should have CRC (or similar technical teams) do the disconnects so that everything is labeled and included for quick set-up at SRWC; would be helpful to have CRC test the technology before staff report to work that Monday morning.