SRWC Lunch & Learn – 11/15/17

- Noel walked through prepared slide deck.
- Will space heaters be prohibited? Yes, as well as personal fans, fridges and printers.
- Base budget includes 3 boxes of stuff to move per staff member, as well as their technology.
- Phone strategy to be published by ITS/UIT.
- Early 2018, there will be “Managing Change” classes (focused on SRWC) for all Business Affairs managers and staff, but open to all moving to SRWC.
- CRC has put together an equipment list for working in an open floor plan.
- Are all Business Affairs staff invited to Lunch and Learn sessions? Yes.
- Comments from attendees that not having a physical phone handset would be good.
- What is the latest on plans for transportation? This is still being worked on by LBRE, the Provost, and the SRWC Executive Committee. There no plans for Marguerite service between SRWC and main campus. Zip cars will be available. Noel suggests submitting questions to the SRWC website (redwoodcity.stanford.edu); the more they hear, the more the focus may be.
- Comment made that RWC only has half the number of CalTrain stops as Palo Alto.
- Noel asked “What can we do to help people prepare?”
  - Will need education for change management.
  - How do we get people excited about the move? How to touch a larger audience and make it more positive?
  - Hard hat tours to start eventually.
  - Cardinal@Work will have quarterly updates.
  - Should compare to Ivy+ peers.
  - There is angst around the open work space, especially with private and confidential work. Can we have another group tell us their experiences and what worked for them, to try to address concerns? Hear from others through use cases – Bambi, ORA, others?
  - Can privacy screen protectors be provided? CRC working on options for monitor privacy screens.
  - What’s covered in the budget? Project covers workgroup technology.
  - Monitor arms will be part of furniture in project costs.
  - Lori Wisneski offers folks to walkthrough the ServiceDesk to view an example of an open workspace.